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REALTY

Moving Checklist



MOVING CHECKLIST



This comprehensive moving checklist is designed to help you stay on track leading up to, during, and after moving day. Even with a long to-do list, moving doesn't have to be stressful. **Planning and Preparation is everything!**

8 WEEKS BEFORE YOUR MOVE

DATE:

- Ask your agent, family or friends to recommend a great moving company
- Arrange for quotes from moving companies
- Purchase packing boxes.
- Budget for moving expenses
- Create a 'moving file' to keep track of quotes, receipts and other important information
- Researching your new community services you will need

7 WEEKS BEFORE YOUR MOVE

DATE:

- Start compiling medical, dental, and prescription records
- Ask doctors for referrals in your new city or town if required
- Arrange to have school records and veterinarian records transferred
- Gather copies of legal and financial records
- Call your insurance agent to see what changes you need to make to your new policy
- Contact health clubs, organisations, and groups to cancel or transfer memberships

6 WEEKS BEFORE YOUR MOVE

DATE:

- Plan how you will move valuables and difficult to replace items (certified mail, or carry them with you)
- Begin purging your home. Separate items into those you will keep, donate, or discard
- Plan a garage sale or advertise items for sale on Gumtree
- Start using items that can't be moved such as frozen foods, bleach and aerosols

5 WEEKS BEFORE YOUR MOVE

DATE:

- If you don't have them yet, order boxes and moving supplies
- Begin packing items you don't use often
- Clearly label each box with its contents and the room its destined for

- Lock in your move date
- File a change of address with the Postal Service, or ask them to hold your mail at the post office in your new city or town

4 WEEKS BEFORE YOUR MOVE

DATE:

Notify these utility services of your move (both your old and new locations);

- Electric
- Water/Sewer
- Gas
- Telephone/NBN
- Mobile phones
- Entertainment Subscriptions (Foxtel etc)

- Private green waste collection
- Make travel arrangements for your pets
- Put copies of pet medical and immunisation records in your move file
- Host a garage sale or advertised unwanted items for sale on Guntree or Facebook
- Book carpet cleaning for moving day.

3 WEEKS BEFORE YOUR MOVE

DATE:

- Plan how to transport your plants

- Dispose of flammables, corrosive, and poisons. Google Do Not Ship info for a comprehensive list



2 WEEKS BEFORE YOUR MOVE

DATE:

Notify these professional services of your move:

- Accountant
- Family Solicitor (Wills etc)
- Doctors
- Dentist
- Financial Planner
- Health Insurance Provider
- Insurance Broker
- Schools and Childcare

Notify these professional services of your move:

- Finance Company
- Bank and Credit Union Accounts
- Credit Card Companies
- Annual Home
- Health Club Memberships
- Home maintenance providers (lawn, yearly pest inspections, appliance servicing etc.)
- Home cleaning service
- Bottle Gas Refills(if required)

- Monthly memberships (Internet, Pay TV etc)
- Monthly Meal delivery subscriptions
- Home delivery of Newspapers & Magazines
- Chemist
- Store accounts

Notify these government offices of your move:

- Update My Gov Account personal details
- Vic Roads Registration & Divers License
- Centrelink

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- Confirm travel arrangements for pets and family
 - Confirm parking for your moving trailer or moving container. Obtain permits if needed
 - Plan meals for the last weeks to use up your food
 - Compile a folder of important info about your house for the next home owner

1 WEEKS BEFORE YOUR MOVE

DATE:

- Review your moving plans with your moving consultant. Email or call with questions
- Print two copies of your moving bill and keep one in your move file
- Text or email friends and family of your new address and home phone number
- Pack an essentials box to keep with you during the move

- Drain fuel from lawn equipment, gas from bbq's patio heaters, etc.
- Measure furniture and doorways to determine if larger pieces will fit through the door
- Empty and defrost refrigerator at least 24 hours before the move
- Fill any prescriptions you will need during the move
- Check everything is operating correctly for purchasers pre settlement inspection

MOVING DAY

- Place carpet, floor and door frame protectors throughout your home
- Load goods in a pre-designated order, saving "last load" items for the rear of your shipment
- Check every room and closet one last time to make sure nothing is left behind

DATE:

- Plan dinner (pizza always works)
- Leave a note with your new address so that future residents can forward stray mail
- Collect all keys & garage door remote controls and give to your agent.
- Pre arranged carpet clean completed

MOVING IN CHECKLIST

- Clean your new home (hopefully not required)
- Pick up any mail being held at the local post office
- Unload your items and begin organizing your new home
- Keep all receipts and documents in your move file and store it in an easy-to-remember location

DATE:

- Re check all driver's license and car registration, insurance, voting info, etc are updated
- Contact the local paper for a new subscription if required

